

Role Profile – TfL Board Members

1 Introduction

The role of a Member of the TfL Board is to provide strategic leadership, stewardship and oversight of the activities of TfL. The Board must act in accordance with its values, organisational objectives, governance and legal requirements.

Each individual Member is expected to contribute constructively to the deliberations of the Board and its Committees and Panels. All Members share and accept collective responsibility for the decisions properly made by the Board.

2 Key Responsibilities

- Set the strategy for the future by approving the TfL Business Plan, action plans and KPIs and other plans.
- Maintain the financial viability of TfL by approving and monitoring medium and long term financial planning.
- Approve and monitor the procedures and controls in place relating to the annual budget, the ongoing management of the budget and borrowing arrangements.
- Ensure that major risks are regularly reviewed and understood and appropriate controls are put in place to manage them effectively.
- To approve and review TfL's corporate governance arrangements and documentation and approve changes to ensure they are fit for purpose.
- Ensure that TfL is serving its customers, making best use of resources and providing value for money.
- Actively support and promote a positive organisational culture for TfL.
- Work in partnership with the Commissioner and his executive team to ensure the ongoing success of TfL, including providing support and encouragement, constructively challenge and holding them to account.
- Ensure that TfL promotes and delivers social responsibility and equality of opportunity and diversity across all aspects of its business.
- At all times act with impartiality, integrity and observe confidentiality and data protection requirements.



3 Skills / Experience / Attributes Required

- Commitment to TfL's values, vision, objectives and Code of Conduct.
 - Good listening and communication skills.
 - Ability to maintain, strong, constructive working relationships with other Members, staff and partner organisations.
 - An objective approach to decision-making.
 - Awareness of and commitment to upholding social responsibility and equality and diversity issues.
 - Enthusiastic and confident.
 - Ability to commit time and effort to attend Board, Committee and Panel meetings and other ad hoc meetings.
 - Willingness to seek opportunities to contribute positively to TfL's objectives by:
 - providing constructive input at meetings of the Board, Committees and Panels, including reading and seeking clarification or further information on papers in advance, so that issues can be addressed at the meeting;
 - actively engaging with staff on the level and type of information required in papers to provide assurance and to enable decisions to be taken;
 - providing the benefit of experience gained in other organisations or as a user of TfL services;
 - attending informal briefing sessions on key issues;
 - meeting senior staff to discuss significant issues within their particular expertise;
 - attending operational visits and talking to operational staff; and
 - seeking feedback on the effectiveness of TfL's operations.
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